



GUMERACHA PRIMARY SCHOOL



2017 Parent Information booklet

Phone: 8389 1183

Email: dl.0162.info@schools.sa.edu.au

Welcome to **Gumeracha Primary School**

We are united in a common goal:-



**'To provide the best possible learning opportunities
for your child – for every child.'**

We look forward to a happy association as we work together, as partners in your children's learning process.

Yours sincerely

The Staff

Our school motto is
"Together We Achieve" and is featured on our school logo.

Our school values are...



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STAFF ~ 2017

Principal	Ms Lyndsey Martin
Secretary	Ms Bronwyn Starr
SSOs	Mrs Sue Rainbow Mrs Sharen Randell Mrs Dianne Sumner Mrs Charlene Trollope
Grounds	Mr Nigel Beaumont-Holmes
ICT Support	Mr Ashley Hosking
Pastoral Care Worker (PCW)	Ms Amberlee Haynes
Junior Primary (Year R-2) Middle Primary (Year 2-4) Upper Primary (Year 5-7)	Ms Teresa Johnson, Ms Lyndsey Martin Ms Kirstie Beaumont-Holmes/Ms Katie Hopgood Mrs Bianca Page/Mr Marty Samuel
SAKG (Kitchen and Garden) STEM/Health/PE	Ms Katie Hopgood Mr Marty Samuel

HISTORY

The first Gumeracha School was opened in a building in Wellington Street in 1857. The school shifted to its present site when the new Activity room building was built in 1913. Because of the outbreak of World War 1 and the death of the then Director of Education, the building was never officially opened. The students and teachers marched through the Streets of Gumeracha from the former to the new school on top of the hill.

In 1933 the Kenton Valley School was amalgamated with Gumeracha and the wooden school building was quartered and shifted to our school site where it served as a classroom and finally as an office. In 1967 the Forreston and, in 1969, the Cudlee Creek schools were closed and consolidated with Gumeracha. In 1982, work commenced on the redevelopment of the school with children accommodated in a series of portable classrooms on the existing school oval while the work took place. This work was completed, and officially opened in October 1983.

The Governing Council is continuing the work of developing the grounds and facilities.

ENROLMENT

To enrol at Gumeracha Primary School please phone for an appointment with the Principal. It is recommended that Reception children are enrolled by July in the year prior to them starting school. Parents and students are invited to meet with the Principal for a guided tour of the school and discussion about the programs and opportunities we offer.

Children and their parents are invited to participate in a series of induction visits prior to starting school. A transition program has been established with the local pre-school to make starting school as happy and smooth as possible.

We believe it is important for Kindergarten students to experience a smooth, effective and enjoyable transition to Reception. The Kindergarten staff and Primary staff work together to achieve this.

A Transition program is in place and includes:

- Visits by the kindergarten students prior to their beginning. Students will visit the school on four occasions in the term prior to them beginning school.
- New Reception students begin school on the first day.
- New students will have a buddy student who will assist them and play with them throughout the first week whereby they normally have made friends with class members.

THE SCHOOL DAY

TIMES

8.45am	Bell rings to go to class
8.50am – 10.50am	Instruction time
10.50am - 11.15am	Eat recess and play
11.15am	Bell rings to go to class
11.20am – 1.00pm	Instruction time; eat lunch (12.50pm)
1.00pm - 1.35pm	Lunch play
1.35pm	Bell rings to go to class
1.40pm – 3.20pm	Instruction time
3.20pm	School finishes

SUPERVISION

Supervision of the school grounds begin at 8.30am and finishes at 3.40pm Parents are reminded that children should not be left in the school grounds outside these supervised times except for children travelling on buses.

PERSONAL INFORMATION

Please keep the school informed of any changes to relevant information – eg health issues, phone number, address, work phone numbers. This and other personal information is subject to the Privacy legislation.

ABSENCES FROM SCHOOL

The school is required by DECD to keep a record of absences and reasons for the absence. Lateness is also recorded and monitored. If your child is absent from school for any reason please telephone or send a note of explanation. Where an impending absence is known, a note before the absence occurs is required. For absences of more than 3 days (e.g. holidays) parents must apply in writing to the principal for exemption from school. Forms are available from the front office.

COLLECTING CHILDREN

If you are unable to collect your child/children please inform the class teacher of the change in plans. Should you wish to collect your child/children early for some reason, please come to the front office to sign a slip to be given to the teacher.

CUSTODY

For your child's safety it is important that the school is fully aware of custody and access arrangements. Should the custody and/or access circumstances change for your child/children please inform the school.

OUT OF SCHOOL HOURS CARE

Gumeracha Primary School Outside School Hours Care has been in operation since 1994. Staff and children plan together to create a diverse program that reflects their current interests in recreational and educational activities. The children are given multiple opportunities to broaden their skills and experiences; discover and practise leadership and basic life skills. Homework is encouraged. We foster positive social interaction, resulting in teamwork and confident individuals.

Operating Hours	Monday to Friday (not public holidays):
	Before School 7.30am-8.30am
	After School 3.20pm-6.30pm
	Vacation Care 7.30am-6.30pm

On Gumeracha Primary School closure days we open between 7.30am and 6.30pm. Please note that on days that have been declared "Catastrophic bushfire weather conditions", the whole school site will be closed - including OSHC and Vacation Care.

Contact the Director or any of our friendly staff for further information on **8389 1871**.

SCHOOL CROSSING

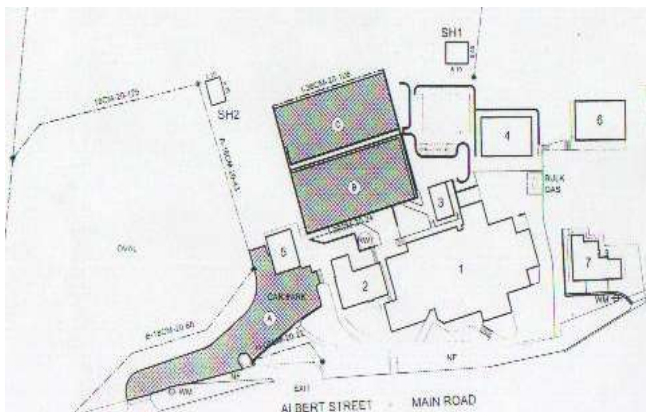
All students and parents are required to cross Albert Street via the Koala Crossing. The crossing will be in operation both before and after school.

SCHOOL GROUNDS

Over the past years our school has been successful in its involvement in entering KESAB Tidy Schools Competition. The contribution and involvement of parents in working bees and on the facilities committee has been integral to our success.

Our school has extensive grounds, which have undergone development over several years. We have a plastic propagating tunnel, SAKG Garden, tiered vegetable garden beds, shade house, chicken enclosure, a stand of blue gum trees (or cut foliage), a woodlot comprising 64 W.A. Flat topped Yates, fruit trees and a native garden.

Our school playground includes shaded swings, slippery dips, climbing frames and sandpits. The oval is well maintained and incorporates a long jump pit.



LEGEND

- 1 FRONT OFFICE
PRINCIPAL'S OFFICE
LIBRARY
KITCHEN
COMPUTER ROOM
ROOM 1, 4 & 5
STAFF ROOM
- 2 OSHC
- 3 TOILET BLOCKS
- 4 ROOMS 6 & 7
- 5 MUSIC
- 6 ROOMS 9 & 10
- 7 HALL

SCHOOL UNIFORM

DRESS CODE

In collaboration with students, staff, Governing Council and parent group, Gumeracha Primary has developed a "Uniform Policy and Dress Code Policy". This is available as a separate flyer.

WEARING OF HATS

Hats are compulsory for all outdoor activities, including Physical Education, fitness, playtimes and outdoor excursions in Terms 1 and from September through term 4. This is in accordance with the Cancer Council Sun Smart Policy. Hats will also be worn in the event of unusually hot weather and during prolonged periods of activity outdoors during terms 2 & 3 (eg camps, excursions). Children must wear either a legionnaire or broad brim hat. Children without a hat will be required to remain in the shade. Hats are available for sale at school.

ADMINISTRATION

SCHOOL FEES

The school fees are set by the Finance Committee and Governing Council. Parents may choose to make full payment, or to pay by instalments as negotiated with the principal. Fees can be paid either by CASH, CHEQUE, or DIRECT DEPOSIT. Cheques are to be made payable to GUMERACHA PRIMARY SCHOOL and crossed NOT NEGOTIABLE.

MAKING PAYMENTS

All money sent to the school should be placed in an envelope and clearly labelled e.g. excursions, book club, etc. and must include the child's name. Parents wishing personally to make payments to the office are asked to do so between 8.45am and 12 noon. Correct money is required as change is often not available.

SCHOOL BANK

School banking is conducted weekly for the Commonwealth Bank. Enrolment forms are available at the office.

SCHOOL CANTEEN

School Lunches are purchased from the local deli – 2 days per week only – Wednesday and Friday. On these days the canteen at school is open for over the counter sales at lunchtime. Parents able to assist are asked to respond to requests each term.

Please ask for a supply of lunch bags if you intend to order. These should be sent to school with the order, child's name and money. Lunch boxes, bags, drink containers etc, should be clearly labelled.

PHOTOGRAPHS

Each year, individual student and class photographs are taken by a professional photographer. The school uses photographs and video as part of the educational program of the school and as a record of student learning and celebrations.

PERSONAL ARTICLES - VALUABLES

These are brought to school at the student's own risk. We ask that all articles be marked with the student's name. Toy weapons are not permitted. Expensive personal items are also inappropriate for school. This includes mobile phones, iPods, radios, game-boys and other electronic games etc unless part of a learning activity notified by the teacher.

LOST PROPERTY

A lost property box is kept in the school, near the front office and every effort will be made to ensure 'named' articles are returned. At the end of the term unclaimed articles will be given to a charity.

Parents and students are welcome to check the Lost Property Box. Parents may borrow marking pens from the school to mark children's clothing.

EDUCATIONAL PROGRAMS ON OFFER

Students study the eight areas of learning as defined by the Department for Education and Child Development (DECD)

At present the following programs are offered at our school and these may change from time to time subject to staff movement.

LANGUAGES OTHER THAN ENGLISH

The school offers Japanese to all students via a link-up to the Open Access College. Follow-up activities are conducted by the class teacher.

STEPHANIE ALEXANDER KITCHEN GARDEN PROGRAM

Our school has a focus on growing, harvesting, preparing and sharing food using the philosophies of the Stephanie Alexander program. Students in middle and upper primary will attend Kitchen lessons for the Stephanie Alexander Kitchen Garden program once a fortnight and the junior primary students will have a modified program within their classroom.

Gardening lessons occur weekly with all classes across the school. Parent and community volunteers are encouraged to attend sessions and support the students. Please contact the school for times.

INFORMATION AND COMMUNICATION TECHNOLOGY

Computers are currently used throughout the curriculum in the following ways:-

- The Information Technology Suite allows for individual/group work in a variety of areas including the use of word processing, graphics, keyboarding skills, electronic communication, databases, spreadsheets, multimedia etc.
- Internet access is available to all students via a direct Ed Suite connection. This provides information from worldwide sources and communication with students from schools around the globe.
- Computers in each classroom are linked to the network enabling access to the internet/intranet.
- Our School Website enables parents to access a variety of information about our school, policies, special programs, events etc.
- Students in Middle and Upper primary have 1:2 access to a Notebook which they can use for all aspects of their learning.
- Handheld devices such as iPad's are used as creative tools to make movies, take photographs and create multi-media texts.

LIBRARY / RESOURCE CENTRE

The school has a central library with a varied collection of resources. Children are encouraged to borrow books regularly to take home. The use of a library bag is encouraged. Parent volunteers to cover new books and help with re-shelving are always welcome and any help which you can give is invaluable.

Parents, as well as children, may borrow from the Resource Centre. The Library is open for the children from 8.30 each morning and also at lunch times.

PHYSICAL EDUCATION AND SPORT

In line with current Physical Education policy, the emphasis for our students is on participation, enjoyment and skill development in a wide range of physical activities.

All students are involved in fitness and skills lessons. Swimming lessons are conducted in term 2 on one day a week for 5 weeks. Sports Day is held in term 1. Out-of-school sporting programmes include: South Australian Primary Schools Amateur Sports Association (SAPSASA) District events, such as cross-country, athletics, and opportunities to participate in major games carnivals. Participation in SAPSASA events will often depend on the availability of parental support for transport. For daily fitness and PE activities it is important your child wears clothing that will not restrict movement. Appropriate footwear is essential at all times.

MUSIC TUITION

The school offers private tuition in keyboard and guitar whereby tuition fees apply. Students are withdrawn from class lessons, and receive individual tuition. In addition, Year 4-7 students have the opportunity to participate in Instrumental Music Service lessons at Lobethal PS, some weeks are lessons, some weeks are in a band situation. The aim will be to give students the opportunity to demonstrate their skills in performance with a concert held towards the end of each year - a one-off administration and instrumental hire fee applies.

EXCURSIONS, CAMPS, TRIPS

Out of school learning experiences are organised to complement aspects of study during the year. Parental support is sought to encourage student participation in these activities. Prior written consent is required for a student to participate in any school trip, camp or excursion that requires travelling and fares. A "Local Excursion" note signed at the beginning of each year covers incidental visits within walking distance of the school.

The school's commitment to Social Justice means every effort is made to ensure all students are able to access all activities offered. A very high priority is placed on gaining full participation for all activities.

Whilst attendance on camps and excursions will sometimes be a curriculum requirement, it is also perceived as a privilege. As such, in any period in the six weeks leading up to a camp or excursion, we expect students to fulfil certain behaviour expectations in order to qualify for attendance. These expectations consist of a willingness to:-

- follow instructions given by staff;
- behave in a safe manner and make good choices;
- be responsible and respectful to others and property.

Any student whose behaviour is causing concern and who is not meeting these expectations in the period leading up to a camp or excursion will need to follow a Personal Development Plan which is agreed upon by student, teacher and parent. Continued failure by the student to meet the conditions of the Personal Development Plan could lead to the student being excluded from the camp or excursion.

STUDENT SUPPORT SERVICES

Students identified as having Special Educational Needs receive support. The school also provides some additional support to students who do not have Special Educational Needs but have learning difficulties. This support may be within or outside the classroom

SSO Support Programs

This program is Literacy and Numeracy based, helping children to build self-esteem, developing their knowledge and skills. Specialised School Services Officers provide classroom and individual support to build up the confidence to transfer their knowledge and skills learned in this program into their classroom work.

READ UP AND QUICKSMART

Some children may be involved in these withdrawal sessions to consolidate their knowledge of sound and letter patterns, sight words, number facts and recall and reading comprehension skills. These supports are short term, usually two or three terms, and are designed to boost students' automaticity and recall.

PCW

A Pastoral Care Worker (formerly known as Chaplain) is available as a mentor and role model, but does not engage in specific religious activities with students.

FACILITIES

- ❖ LIBRARY/RESOURCE CENTRE
- ❖ SAKG KITCHEN
- ❖ INFORMATION TECHNOLOGY SUITE
- ❖ MULTI-PURPOSE HALL
- ❖ OUTDOOR FACILITIES:-
 - TENNIS/NETBALL COURTS
 - PLAYGROUND AREAS
 - LARGE OVAL
 - TIERED VEGETABLE GARDEN

PARENT INVOLVEMENT

Parent participation at any level in the school enhances the quality of the educational programs. Parent helpers receive volunteer training and non-parent volunteers can apply for a DCSI relevant history screening. Forms for the screening process are available from the front office. The Principal will conduct volunteer training sessions.

CLASSROOM INVOLVEMENT

Working with the class teacher with various tasks including reading, supervising groups, and preparing teaching aids and materials. These can be arranged directly with the classroom teacher.

READING HELPERS

Regular help can be provided in classrooms listening to children read. Times are negotiable with class teachers.

LIBRARY HELPERS

Help with re-shelving, book covering and children's borrowing for 30 minutes each morning is always appreciated

CANTEEN

Open Wednesday and Friday for over the counter sales. The canteen provides valuable fundraising for the school. The canteen runs on a voluntary basis and cannot function without helpers.

WORKING BEES

During the year the facilities group organise working bees to assist with projects around the school. This is a great way to help out and meet other parents. Your contribution helps all students.

STUDENT INVOLVEMENT

STUDENT VOICE

Decision making at the student level is encouraged at both the class and school level. Class Meetings are held to discuss class and whole school issues.

SCHOOL LEADERS

School leaders (year 7 students) are chosen by staff on the basis of a written application and suitability. Responsibilities include a role in assembly and at special events. Each sports house has 2 leaders from either year 6 or 7.

KOALA CROSSING

Interested students from year 5 - 7 are trained in the management of the school crossing. Students must be over 10 years old to participate in the training.

BUDDY ACTIVITIES

An opportunity is given to students to be trained in assisting preschool students through various activities aimed at promoting a supportive environment and one where students are 'buddied' with each other.

OTHER RESPONSIBILITIES

We also have a class that is responsible for the feeding and maintenance of the school's chickens, care of school pets, and looking after the Sports Shed.

COMMITTEES

THE GOVERNING COUNCIL

The Governing Council is an elected body of representatives of the school community who meet twice a term to share information and make decisions regarding the life of the school. It enables parents to have input into the school in areas such as general policymaking, provisions of resources and general developments in the school. The Governing Council offers opportunities for parents to be involved in a variety of sub-committees –

Fundraising

Facilities working party

O.S.H.C

Canteen

It is not necessary to be a member of Governing Council to join a Sub-committee.

The Finance Committee meets before the Governing Council meetings. The Finance Committee consists of the Governing Council Chairperson, Governing Council Treasurer and a Governing Council member, plus the Principal, Finance Officer and another staff member. Items discussed are then taken to Governing Council.

COMMUNICATION

Our goal is to develop a meaningful relationship as soon as possible, so that we can meet the needs of your child. The staff and Principal welcome the opportunity to discuss any queries or problems. Unless parents make the first approach, we may not be aware that a "situation" exists. In fairness to all children and teachers, it is reasonable to make an appointment at a mutually agreeable time to enable the issue to be properly discussed.

NEWSLETTER

Newsletters and notices are usually sent home with the eldest in the family. Please ask your child about newsletters or notices, as this is the most suitable method of keeping you informed. A newsletter is produced on a regular basis and issued on Thursdays providing basic school, community news and information.

APP

We have a school app using the School Stream service which is a FREE download from iTunes/Google Play. If you need support to access this service, please approach the Principal.

HEALTH & SAFETY

If your child is sick, it is essential that your child remains at home and receives proper care until she/he feels better. A child on prescribed medication is unlikely to be well enough to attend school (such medication will not be administered by the school).

If a child becomes ill during the day they will be taken to the office for care and comfort. If they have not recovered after a period of time contact will be made with the home or contact number.

If a child is involved in an accident, First Aid will be administered and parents will be contacted. If contact cannot be made and further medical treatment is required the school will make all necessary arrangements for the child's welfare.

Please ensure your child's Emergency details contain accurate and up to date information.

Where medication is required for chronic complaints such as asthma, allergies, etc, the school must be provided with the appropriate background information at the time of enrolment and with the prescribed dosage and the child's name. It is not the class teacher's responsibility to attend to such matters, and DECD regulations do not allow medication to be kept in classrooms. You will also be required to complete a form providing essential information relating to the medication.

MEDICATION WILL NOT BE ADMINISTERED UNLESS:

The medication form has been completed.

The medication is in its original prescription container with dosage, etc clearly visible.

The medication has been **prescribed for your child.**

ASTHMA

If your child suffers from Asthma please notify the principal and ask for a SARC form (Student's Asthma Record Chart.) This must be completed by your child's doctor and returned to the school as soon as possible.

INFECTIOUS DISEASES

If the cause of sickness is an infectious disease it is essential that your child remain at home for the required length of time. Please notify the school of such cases

HEAD LICE

The general permission slip signed at the beginning of the year includes permission for staff to check for head lice. If live lice are found, you will be contacted to take your child home for treatment. If we find eggs but no live lice you will be notified so you can treat your child that night.

KOALA CROSSING

The Koala crossing is in operation during the times:

8.30am – 8.45am

3.15pm – 3.35pm

EMERGENCIES

From time to time the school may face danger. Our first responsibility is always to the care and well being of our students.

In the case of an internal danger (eg a fire in the room) students will be evacuated to a designated area of safety and the rooms will be checked to see that all students are accounted for. Student will remain there until the danger is over.

In the case of an external danger (eg bushfire) students are moved to the Bushfire Refuge. Students will be kept at school until it is safe for them to return home (or for the buses to run).

Parents may personally collect students in such a situation – however **IT IS ESSENTIAL FOR THE SCHOOL TO BE INFORMED THAT STUDENTS HAVE BEEN TAKEN HOME.**

If a lockdown occurs (eg a dangerous person on school grounds) students remain in their classrooms until danger has passed.

During such emergencies it is requested that only emergency telephone calls be made so that the phone lines are kept open (if indeed the telephone lines are operational). The Emergency Evacuation Procedures are displayed in every room in the school and regular drills ensure children and staff are familiar with the policy procedures.

TRANSPORT / PARKING

BUSES

The school is serviced by DECD and contract buses which are provided at no cost to parents who live more than 5 km from their nearest school.

Permission to travel on a bus must be sought from DECD through the Principal. Buses are managed by the Birdwood High School. Application forms are available from the office.

If a student misbehaves on the bus, the privilege to travel on the bus may be removed for a period of time.

Out of School Activities: It is necessary to contact the Bus Coordinator (Birdwood High School) prior to the day you wish your child to travel on buses for an emergency, or special bus arrangements. All bus children must inform the school of times when they do not travel by bus.

BICYCLES

Students riding bicycles to school are required to wear protective helmets, walk with their bicycles on school grounds and use the bike racks provided.

PARKING

The Staff Car Park is not for parent use or for dropping off or collecting children.

Unfortunately parking is **NOT** available to parents within the school grounds. It would create a safety hazard for your children. Please use the parking bay on the town side of the bottom entrance. Parking immediately opposite the school is a safety concern and we urge extreme caution when dropping off or picking up students. At times other than use by School Buses, the Bus parking bay may be used for DROPPING OFF and COLLECTING CHILDREN.

SCHOOL POLICIES

See page 14 for a list of additional policies that are available as separate flyers in the Parent Information Folder and on the school website: www.gumerachr7.sa.edu.au

FIRE/DISASTER POLICY

The procedures incorporated in these policies have been compiled around our 1st Duty of Care: the safety and welfare of our students.

INTERNAL FIRE: In the event of an internal fire in one of the buildings, a prescribed procedure of evacuation has been put in place and will be practised at regular intervals.

Parent Helpers: If parents are at the school during such an alarm they should report to a staff member or go immediately to the Assembly area.

EXTERNAL FIRE: The school has three levels of bushfire alert -

1. **Total Fire Ban Days – severe, extreme** (Level 1.)
2. Fire In District (Level 2.)
3. Fire Threatening School (Level 3.)

SOME MAJOR POINTS FOR BUSHFIRE ALERT DAYS AT EVERY LEVEL:

1. **Level 1:** All school excursions beyond Gumeracha will be cancelled on days declared as a “**Total Fire Ban – severe or extreme**” day. **On days where the Fire Ban is Catastrophic the School will be closed as per DECD guidelines.**
2. **Level 2 or Level 3 Alert:** the children will remain at school and be supervised until a CFS clearance is given. (This will extend to after school dismissal time if necessary). Therefore it is unnecessary for you to remove your child/children. School buses will not run unless/until a CFS clearance is given.

If for some reason you wish to pick up your child/children, you must :-

- ***report to the front office (level 2) or Bushfire Refuge (level 3)***
- ***sign a release form.***

This is to ensure an accurate central record is kept on the location of every child.

Children can only be collected by:-

- you personally
 - emergency contact persons named on your child's emergency list
 - persons who have your written permission
- The “**SAFE REFUGE AREA**” for the **community** is the Main Town Oval.
 - **The school is a Bushfire Refuge** and will be used as such by the school children and OSHC during school/OSHC hours. The Bushfire Refuge is the hall.
 - If a fire is threatening the school, the children will be assembled in the **Bushfire Refuge** and will remain there until the all clear is given.
 - The CFS have assured us that the hall would be a safe refuge even if a fire burnt through the school area.
 - Parents may wish to also seek refuge.

School Telephones: On days of **Extreme Fire Danger**, electricity may be cut in the area. This would affect our telephone lines as they operate on a powered system. However our **MOBILE PHONE: (0411 236 105)** can be used for urgent calls. We have been given a ‘**Fire Phone**’ which will also work without electricity – the number for this phone is **8389 1863**. We would request that calls be restricted to **URGENT** ones, as we will also need to receive incoming CFS and other emergency information.

<p style="text-align: center;">SCHOOL PHONE NO. WHEN POWER IS CUT 0411 236 105 8389 1863</p>

HARASSMENT POLICY

Students who harass other students will undertake processes that aim to restore healthy and positive relationships.

Repeat Offenders:

1 st offence	Student/s will receive counselling and be clearly informed of the following steps for repeat offences.
2 nd offence	Student/s will be removed from the learning situation and parents will be notified of these offences verbally and informed of the next steps.
Ongoing offences	Student/s may be suspended from school for a time decided by leadership. Parents informed that the next stage is exclusion from the school.
Repeated ongoing offences	Student/s is/are excluded from school.

INCLEMENT WEATHER POLICY

During the year there are days when the weather is unsuitable or very uncomfortable out of doors. Provision is made for students to be indoors on such days.

Other policies

The following policies are available as separate flyers in the Parent Information Folder or in the Policies Section on the school website: www.gumerachr7.sa.edu.au

- Student Behaviour Policy
- Anti-Bullying Policy
- Reporting Policy
- Attendance Policy
- Uniform Policy and Dress Code
- Sun Smart Policy
- Pre-School – Reception Transition Policy
- Raising Concerns (Grievance Policy)

If and when policies are amended as a part of a review or new policies are introduced, copies will be sent out for inclusion in the Parent Information Folder and the policies section of the school website will be updated.

GUMERACHA PRIMARY SCHOOL WELCOMES THE INVOLVEMENT OF PARENTS IN ALL ASPECTS OF THEIR CHILD'S EDUCATION.

WE RECOGNISE THE IMPORTANCE OF A PRODUCTIVE PARTNERSHIP BETWEEN HOME AND SCHOOL.

**WE ENCOURAGE PARENTS TO MAINTAIN AN OPEN DIALOGUE WITH TEACHERS AT THE SCHOOL; AND
WE ENCOURAGE PARENTS TO COME INTO THE SCHOOL AS VOLUNTEERS WHENEVER CIRCUMSTANCES ALLOW.**